



Australian Government
Department of Health and Ageing
NICNAS

IMPLEMENTATION STEERING GROUP
EXISTING CHEMICALS REVIEW

TERMS OF REFERENCE

As agreed by the First Meeting of the Implementation Steering Group, 1 November 2007

“The Implementation Steering Group (ISG) will:

- provide guidance to NICNAS on strategies to implement the recommendations in the Final Report of the Existing Chemicals Program Review, including:
 - o input into prioritisation of projects necessary to implement the recommendations in a coordinated manner;
 - o input into the various strategies necessary for implementation, including use of technical working parties and consider outputs of the technical working parties;
 - o guidance on consultation with governments, industry and the community;
- review progress and provide advice to support the implementation; and
- provide guidance on other relevant matters at the request of NICNAS.

The ISG, which will be chaired by NICNAS and guided by the NICNAS Community Engagement Charter, will comprise (analogous to the Existing Chemicals Program Review Steering Committee):

- 2 Australian Government representatives, with membership drawn from NICNAS and, preferably, the Australian Department of Environment and Water Resources (otherwise one representative from the occupational health and safety or public health areas);
- 3 industry representatives, with membership drawn from the NICNAS Industry Government Consultative Committee (IGCC), namely ACCORD (the cosmetics and speciality consumer products association), the Australian Paint Manufacturers’ Federation (APMF), the Plastics and Chemicals Industries Association (PACIA), and the Australian Chamber of Commerce and Industry (ACCI);
- 3 community representatives, drawn from the NICNAS Community Engagement Forum (CEF), namely non-governmental interests relating to worker, public and environmental health; and
- 2 State and Territory representatives, representing the two sectors not covered by the Australian Government representatives above (most likely occupational health and safety, and public health).

The ISG will be supported by one NICNAS staff as secretariat, and will meet quarterly over the two years (plus out-of-session meetings as required, particularly in the initial period when the work program will be developed).”

TECHNICAL WORKING PARTIES TERMS OF REFERENCE AND COMPOSITION

Due to the complex and technical nature of some recommendations, the ISG will be assisted by two technical working parties. The Terms of Reference of its working parties is as follows:

“The technical working parties will, under the direction of the ISG, assist the ISG by providing advice on the more technical/complex recommendations in streams 2 and 3, by:

- developing a program of activities, in accordance with the detailed recommendations of the Review and guided by the NICNAS Implementation Strategy, for consideration by the ISG; and
- reporting to the ISG on progress.

The working parties, which will be chaired by NICNAS, will generally comprise:

- 1 NICNAS representative;
- 1 other Australian Government representative;
- 2 industry representatives;
- 2 community representatives;
- 1 State and Territory representative; and
- technical experts (as appropriate).”